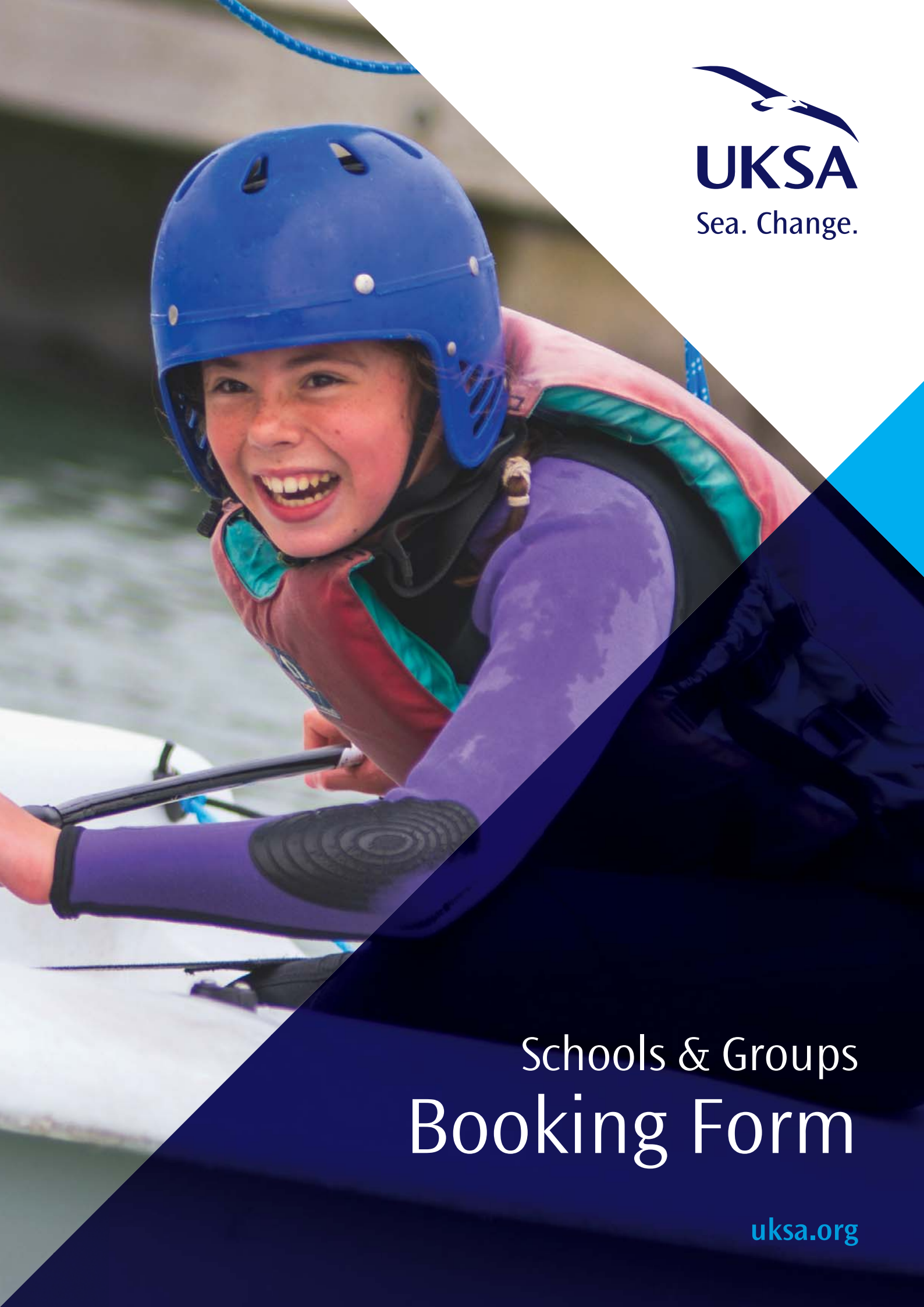




**UKSA**

Sea. Change.



Schools & Groups  
**Booking Form**

[uksa.org](https://uksa.org)

# Group Leader's Information, Terms and Conditions

## Schools and Groups

Included in the price of residential visits:

Prices are fully inclusive of

Return ferry, dormitory style accommodation with separate leader rooms, team building and watersports activities during the day, evening activities, full board, tuition, equipment, including buoyancy aids, wetsuits, helmets, and oilskins as appropriate, UKSA certification, full board from dinner on arrival, up to and including packed lunch on departure day.

Residential visits start with arrival after lunch on the first day and depart after lunch on the final day. First meal will be dinner on the first evening unless otherwise arranged.

Anything additional to the above may incur an additional cost.

## Ferry transfers

The cost of your residential trip includes free return ferry transfers to the Island. When you book a group of 10 or more, bookings will be made for you as foot passengers, on the Red Funnel Vehicle Ferry from Southampton to Cowes, and return. Your group will be met at the ferry terminal in Cowes by our instructors, who will accompany you for the short walk to UKSA. Luggage is transported from the ferry to UKSA by vehicle. For groups of 30+ there is the option of being picked up at Gunwharf Quay (Portsmouth), by a private ferry service, which will bring you straight to our private marina. As this service is a private service, where requested, we will endeavour to book this crossing. During peak months, the ferry company can become very busy. If booking a private ferry isn't possible, you will be booked on the Red Funnel service from Southampton as foot passengers.

NB The free service from Southampton does not include the high-speed Red Jet Ferry. This ferry can be booked for you, at an additional charge.

## Accommodation

Groups may wish to use UKSA for accommodation only. Contact the Schools & Groups team for current prices.

## Non-residents

If your group is staying elsewhere on the Island, and wishes to take part in UKSA watersports activities, please contact the Schools & Groups team to discuss your requirements.

## Special dietary requirements

Most can be catered for provided we are advised in advance.

## Insurance

UKSA carries third party and public liability insurance which provides the basic cover required for outdoor watersports activities. A copy of our Adventure Activities Licensing Authority Insurance and a copy of our Public Liability Insurance can be seen onsite, on our website or emailed when requested.

UKSA advises schools and groups to take additional travel and cancellation insurance in respect of an individual or group cancellation.

## UKSA Terms and Conditions for Schools & Groups Bookings

1. The usual minimum age to attend is 8 years; however, in consultation with the Principal, this may be reduced.
2. All Schools & Groups bookings must have a designated adult group leader unless otherwise arranged.
3. A deposit of 20% of the total price or an agreed holding fee must be sent along with the completed booking form to confirm your reservation. Your reservation. This deposit is non-refundable and non-transferable. If the booking commences within 8 weeks of the arrival date, we request full payment, along with the booking form.
4. The balance of payment must be paid 8 weeks before the arrival date of the visit. Participant lists and medical information must be sent to UKSA with or before the final payment.
5. Group numbers may be reduced by up to 10% of the original booking number without incurring any cancellation charge up to 8 weeks before the first day of the visit. If group numbers are reduced within the 8 weeks period, before the booking, normal cancellation charges will apply.
6. Cancellations made 8 weeks or longer before the arrival date will forfeit deposits only. Cancellations or reduction of over 10% of group numbers within 8 weeks will forfeit 75% of the total student fee and if a cancellation is made within 2 weeks of the arrival date, all fees will be retained by UKSA.
7. All non-residential groups must pay in full to confirm bookings unless otherwise agreed in writing.
8. UKSA reserves the right to cancel any bookings if the balance is not paid in full 8 weeks prior to the visit.
9. Whilst our boats carry a comprehensive selection of spares to cover foreseeable events, the nature of the training and the area of operation mean that, from time to time, we may be unable to rectify breakdowns or defects within a scheduled activity. In such an event UKSA will act with all expediency and do all that is reasonable within its power to rectify the situation to enable the aims of the programme to be met. If, in the sole judgement of UKSA, the aims of the program have not been met, UKSA will decide on compensation, if any, to be awarded to participants.
10. No formal booking exists without a completed booking form with deposit or holding fee and dates agreed in writing by UKSA's Schools & Group Team.
11. Outside of planned UKSA led activities all adults accompanying a group agree to be responsible for the behaviour, discipline, parental care and supervision of their own party. Where damage is caused to the Centre or the Centre's equipment as a result of willful damage by a group member or as a result of a group member not obeying staff instructions, then the designated group leader will be responsible for the full cost of repair or replacement.

12. Persons with a criminal record or on the sex offenders register must be declared before arrival to the DSO Officer at UKSA [dso@uksa.org](mailto:dso@uksa.org)

13. In the interest of the safety of the group, as well as individuals, UKSA's representatives have complete discretion over the provision of all water-based activities and any other activities arranged by UKSA.

14. Accommodation will be in sole occupancy, dormitory style blocks of rooms. UKSA reserves the right to:

- Alter prices where necessary
- Cancel a reservation up to 4 weeks before it is due to start
- Request a student to withdraw from a course
- Change the advertised craft or programme
- Allocate rooms as circumstances dictate

## Force Majeure

1. UKSA cannot be responsible for matters outside its control. These include (but not by way of limitation):
  - outbreak of hostilities, civil commotion, riot, adverse weather conditions, fire, explosion, subsidence, drought, or any act of God affecting the conduct of the course.
  - impossibility of the use of railways, shipping, aircraft, motor transport or other means of public or private. Impossibility of the use of public or private utility networks.
  - The acts, decrees, legislation, regulation of or restrictions imposed by any government.
  - An endemic disease or pandemic.
  - Strikes or labour unrest (other than in relation to our own employees)

In this event UKSA will not be liable to refund any fees or pay any compensation.

UKSA, its servants, its employees or agents are not under any liability whatsoever in respect of loss or damage to student's property or belongings while staying at UKSA.

## Contract

This document together with the UKSA Schools & Groups course information provided to you by UKSA forms a contract between you and United Kingdom Sailing Academy (UKSA). Any litigation referring to the contract will be dealt with according to English Law in an English court.

By submitting this booking form, you are consenting to be bound by these terms and conditions.

# Schools & Groups Booking Form

School/Group Details	
School/Group Name:	Organisers name:
Address:	Position in school:
	Day of travel contact number (mobile):
Post Code:	Email:
Tel:	

Visit Details		
Requested date of visit	From:	To:
Age range:	Number of Girls:	Number of Boys:
Female adults:	Male adults:	Total in Group:
Additional needs or wheelchair users, please give details:		
Aims and objectives of the visit:		

## Preferred Activities in the day

(please check your preferred activities)

- Keelboating
- Kayaking
- Stand Up Paddle Boarding
- Dinghy Sailing
- Windsurfing
- Water Confidence
- Raft Building & Race

## Preferred Activities in the evening

(please check your preferred activities)

- Waterpolo
- Quiz Night
- Talent Show
- Knot Tying and Bracelet Making
- Disco
- Team Games
- Crabbing
- Orienteering

Travel Options		
Which ferry would you like to be booked on? See Terms and Conditions for ferry options.		
<input type="checkbox"/> Private Boat (Portsmouth)	<input type="checkbox"/> Red Funnel (Southampton)	<input type="checkbox"/> Own Arrangements
What time would you prefer your ferry to be booked?*	Inbound (to UKSA):	Outbound (from UKSA):
Will you be bringing a mini bus across with you? (Additional cost will be applicable)		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Number of mini buses <sup>†</sup> :      Dimensions of mini bus:

\*We will endeavour to book the ferry of your choice, although this is at the discretion and availability of the ferry operators.

<sup>†</sup>Each mini bus to carry 8 people inc. luggage.

# Schools & Groups Booking Form

## Catering Options

The first meal is the evening meal unless pre-booked. Please note that our catering facilities close at 19:00.

If arriving later alternative catering must be arranged.

I would like the group to have a UKSA packed lunch on arrival day (this is an additional cost)

Please check here if you require a packed lunch

Costings	
Number of full paying students:	Price (per student): £
Number of adults:	Price (per adult): £
RYA/BCU Certification (£2 each)	Number required:
RYA logbooks (£7 each)	Number required:
Birthday cakes (free) qty:	
Additional costs	
Payable as booking deposit:	
Balance to pay:	By date:
I have read the booking conditions and confirm that I accept them for my booking on behalf of the organisation for which I am applying <input type="checkbox"/>	

Payment Details	
We will invoice you for the deposit, please advise us of the email address of your bursar.	
Please make cheques payable to UKSA. If you are paying for your visit by credit/debit card please call us with your card details.	
<input type="checkbox"/> I have read and agree with the Terms and Conditions overleaf and note that the final balance is payable no later than 8 weeks prior to the arrival date.	
Signed	Date
Print Name	Email:
Position	Role

## Contact Details

To secure your booking please return the completed booking form together with your deposit or full fee if within 8 weeks of the start date) to:

Schools and Groups Team  
UKSA, Arctic Road, Cowes,  
Isle of Wight, PO31 7PQ

For more information please contact:

T: 01983 203045

F: 01983 295938

E: [schools@uksa.org](mailto:schools@uksa.org)

[uksa.org](http://uksa.org)