

Risk Area: Social Distancing at UKSA for Students

Date of next review: 21.10.21

Health and safety law require employers to do ‘what is reasonably practicable’ to protect their staff and members of the public.

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to control this risk?	Action by who?	Action by when?	Done
Travel to UKSA	Students	<ul style="list-style-type: none"> <li>Reduce any unnecessary travel on public transport.</li> </ul>				
Travel to UKSA	Students	<ul style="list-style-type: none"> <li>If students are using public transport, they should social distance where possible and practice thorough handwashing on arrival at UKSA and at home again following their return journey</li> </ul>				
Travel to UKSA	Students	<ul style="list-style-type: none"> <li>Ideally students should walk, cycle or drive, if driving they should travel in their own vehicle, where practically possible and avoid lift sharing</li> </ul>				
Travel to UKSA	Students	<ul style="list-style-type: none"> <li>Refer to Quarantine Policy when travelling from abroad</li> </ul>				
Use of PPE	Students	<ul style="list-style-type: none"> <li>Wear face coverings in common areas. Face coverings can be purchased from UKSA reception.</li> </ul>				
Social Distancing	Students	<ul style="list-style-type: none"> <li>Social distancing of 2m (6 ft.) should be adhered to whenever feasible, including at breaks</li> </ul>				
Social Distancing	Students	<ul style="list-style-type: none"> <li>Study in a safe place from others as agreed with your instructor</li> </ul>				
Social Distancing	Students	<ul style="list-style-type: none"> <li>Avoid face to face contact with others on site, use phones/video conferencing where possible</li> </ul>				
Social Distancing	Students	<ul style="list-style-type: none"> <li>Avoid entering other rooms/classrooms outside of your own working space</li> </ul>				
Social Distancing	Students	<ul style="list-style-type: none"> <li>Adhere to one-way traffic systems on site and gangways at all times. Use dedicated passing places on pontoons.</li> </ul>				
Social Distancing	Students	<ul style="list-style-type: none"> <li>UKSA canteen is available <b>only</b> to students. Adhere to your allocated time slot when entering canteen and queue in the dedicated queuing area.</li> </ul>				
Social Distancing	Students	<ul style="list-style-type: none"> <li>Avoid reception where possible. Contact reception via telephone or e-mail. If attendance is necessary such as booking in, use dedicated reception waiting area.</li> </ul>				
Social Distancing	Students	<ul style="list-style-type: none"> <li>Work alone or in your prescribed UKSA bubble as directed by your instructor. Do not socialize outside of your bubble.</li> </ul>				
Social Distancing	Students	<ul style="list-style-type: none"> <li>Avoid arranging delivery of parcels/take away meals to UKSA site.</li> </ul>				

<b>Cleaning</b>	Students	<ul style="list-style-type: none"> <li>Students should wash their hands regularly throughout the day for at least 20 seconds on each occasion or use hand sanitizer from appointed locations</li> </ul>				
<b>Cleaning</b>	Students	<ul style="list-style-type: none"> <li>Sneeze into tissues and dispose of the tissues promptly – Catch it, Bin it, Kill it.</li> </ul>				
<b>Cleaning</b>	Students	<ul style="list-style-type: none"> <li>Increased cleaning measures will be introduced for all public areas</li> </ul>				
<b>Classrooms</b>	Students	<ul style="list-style-type: none"> <li>2m social distancing layouts for desks will be incorporated into all classrooms.</li> </ul>				
<b>Classrooms</b>	Students	<ul style="list-style-type: none"> <li>You should avoid sitting face to face with other students in your bubble, where this is not possible you should remain 2m apart at all times where reasonably practical.</li> </ul>				
<b>Classrooms</b>	Students	<ul style="list-style-type: none"> <li>Equipment and tools should not be borrowed or lent to anybody outside of you bubble. All tools &amp; equipment should be cleaned after use.</li> </ul>				
<b>Communications</b>	Students	<ul style="list-style-type: none"> <li>Provide Covid-19 secure policies and procedures to all students, setting out how they should behave and precautions they must adopt</li> </ul>				
<b>Communications</b>	Students	<ul style="list-style-type: none"> <li>Signage will be displayed across the site, including floor markings and one-way signage where required.</li> </ul>				
<b>Covid-19 Symptoms</b>	Students	<ul style="list-style-type: none"> <li>Report daily to UKSA Duty Manager before 9am for a temperature check and before joining their student bubble.</li> </ul>				
<b>Covid-19 Symptoms</b>	Students	<ul style="list-style-type: none"> <li>If you believe you have any symptoms of COVID-19 you should report this to a UKSA member of staff immediately. Book a test as soon as possible and self-isolate for a minimum of 7 days. Always check latest Government guidance.</li> </ul>				