

Risk Area: Pool Kayak

Owner: Watersports Manager

Date of next review: 31.01.25

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to control this risk?	Action by who?	Action by when?	Done
Head injury	Visitors striking head on side of pool	<ul style="list-style-type: none"> Brief students on when and where to capsize If instructor deems appropriate, helmets can also be worn 'Spotters' to be present for capsizes 				
Personal injury	Visitors injured through paddle strikes	<ul style="list-style-type: none"> Only 4 boats in the pool at any one time. Swimmers to be spotting kayaks. Non participants to be out of water 				
Personal injury	Visitors' fingers being trapped between pool edge & kayak	<ul style="list-style-type: none"> Only 4 boats in the pool at any one time. Swimmers to be spotting kayaks. Non participants to be out of water 				
Disturbing pool cleanliness	Visitors and staff risk skin irritation	<ul style="list-style-type: none"> Rinsing all kayaks, paddles, spray decks and any other kit in fresh water before entering pool Pool tests to be undertaken by trained staff Pool sessions to be avoided when conditions are not suitable 				
Drowning	Visitors risk drowning by playing games under capsized kayaks (submarines)	<ul style="list-style-type: none"> Brief student to come out if unsure or no air gap. Have a spotter at the pool ends to tap on boat when approaching end to stop them banging face 				
Personal injury	Visitors risk injury through manual handling (emptying) errors	<ul style="list-style-type: none"> Instructor to brief correct rescue techniques If not teaching rescues instructor to empty kayaks of water 				

Drowning	Visitors risk drowning as it is an inherent risk in all water activities	<ul style="list-style-type: none"> • Buoyancy Aids must be worn, include CE mark and 50N • BCU/UKCC Qualified Instructors • Trained and assessed UKSA in house instructors working alongside UKCC instructors • VHF Radio carried • EAP in place • Buoyancy Aids checked by instructors before use • Use of operating procedures • Self-inflating lifejackets should be available for guests that have injuries or disabilities which prevent them from turning themselves face up after falling in the water • UKSA lifeguard programmed on to all sessions. No staff member if permitted to lifeguard and deliver the session concurrently. 				
Collisions	Visitors risk injury from contact with other kayaks and other water users' paddles	<ul style="list-style-type: none"> • Helmets must be worn • Use of operating procedures • EAP is in place • Guests are briefed on the importance of being aware of your paddle. • BCU/UKCC Qualified UKSA Instructors • Trained and assessed UKSA in house instructors working alongside UKCC instructors • IC to ensure operating areas are correct for group sizes and abilities • SI afloat to monitor sessions and offer support where necessary 				
Hypothermia Cold	Staff and visitors due to environmental conditions	<ul style="list-style-type: none"> • BCU/UKCC/In house assessed. Qualified Instructors • Wetsuits must be worn (At CI's Discretion) • Wear clothing appropriate to conditions 				
Hyperthermia Hot	Staff and visitors due to environmental conditions	<ul style="list-style-type: none"> • BCU/UKCC/In house assessed. Qualified Instructors • Instructors make sure guests are drinking enough water during the day • Water to be brought with on sessions where temperature is high 				
Group Control Whilst Afloat	Visitors behavior and conduct impacting safety	<ul style="list-style-type: none"> • All Guests receive a safety briefing prior to session • Use of operational procedures • IC to ensure SOPs are applied to all sessions • Additional staff allocated for groups Risk Assessed as requiring additional support (special needs or behavioral concerns as an eg) 				

Guest Medical Issues	Visitors not declaring medical info.	<ul style="list-style-type: none"> • All guests must have completed a medical form before going afloat. • All instructors must check if there any medical issues with the group they are taking out. • Medicines must be placed in a dry bag and kept with instructor at all times. • Medication must be given back to the student at the end • If a guest has a medical issue which may warrant an individual risk assessment the chief instructor will make sure this is completed • Group leader to attend session if needed • Guests with additional needs will require separate risk assessment prior to arrival 				
Personal injury	Manual Handling injury whilst lifting the kayaks	<ul style="list-style-type: none"> • Instructors to demonstrate correct technique • Instructors to lift down kayaks off stacks and out of racks • Instructors to carry kayaks for young students who struggle • Students to carry kayaks in pairs or even groups of four for younger students 				
Entrapment	Visitors risk of drowning or secondary drowning	<ul style="list-style-type: none"> • Instructor to demonstrate how to exit a kayak / canoe without a spray deck • Instructor to demonstrate how to exit a kayak with a spray deck fitted • Instructor to demonstrate how to exit a kayak /canoe without a spray deck when inverted • Instructor to demonstrate how to exit a kayak with a spray deck fitted when inverted • Means for summoning assistance • Consider ability of group and allocate equipment accordingly • Consider choice of location according to ability 				